

# Job Club Workshop

PRESENTED BY ARIZONA@WORK - CITY OF PHOENIX

## Workshop Highlights:

- Resume Tailoring for Success: Learn how to create a resume that catches employers' attention!
- Behavioral Interview Strategies
- Job Search Tips & Networking: Get the tools and connections you need to succeed.

## Who Should Attend?

- Individuals seeking employment or career advancement.
- Anyone who wants to stand out in the job market!

## Get Ready for Your Next Career Opportunity!

- ◆ FREE Professional Work Readiness Training ◆  
Open To All Job Seekers!

Explore Career Options, Boost Your Resume, & Master Your Interview and Soft Skills

- ✓ Learn Powerful Job Search Strategies
- ✓ Craft a Standout Resume
- ✓ Ace Your Interview with Confidence
- ✓ Personalized Feedback from Experts



## Join Online Workshops

Register [HERE](#)



## Job Center Locations

City of Phoenix – West

- 3406 North 51st Avenue, Phoenix, AZ 85031
- Phone: (602) 495-6906

City of Phoenix – South

- 4635 South Central Ave, Phoenix, AZ 85040
- Phone: (602) 495-6905

**Find more information** by visiting the

City of Phoenix, Human Services Department website.

## July 2026 Workshop Schedule

### Mondays – Self and Career Exploration

Discover your ideal job, explore careers matching your interest and personality, and learn tools for effective career research.

- **Time: 10:30 AM - 12:30 PM**
- **July 6, 13, 20 & 27 Location: Virtual**
- **July 6: In-person West Job Center**
- **July 27: In-person South Job Center**

### Tuesdays – Create a Winning Resume

Learn insider tips for writing and accomplish crafting cover letter, building resumes and selecting references.

- **Time: 10:30 AM - 12:30 PM**
- **July 7, 14 & 21 Location: Virtual**
- **July 28 In-person ONLY South Job Center**

### Wednesday – Soft Skills for Success

Prepare Understand how soft skills can help you in the workplace.

- **Time: 10:30 AM - 12:30 PM**
- **July 8 & 29 Location: Virtual**

### Thursdays – Interview Skills for Success

Prepare for interviews by learning how to answer questions, present yourself, and follow up after the interview.

- **Time: 10:30 AM - 12:30 PM**
- **July 2, 9, 16 & 23 Location: Virtual**
- **July 30 In-person ONLY West Job Center**

